

AEN 6.2.3.3 Plumbing and Gasfitting

Plumbing / Roofing Position Description	
Purpose Position Descriptions are written statements that clearly describe the duties or task to be undertaken and the responsibilities of the particular position. The position description also includes information about working conditions, tools and equipment used, knowledge and skills required and Work Health and Safety responsibilities.	
Employee Name : TBD	Date PD Issued: 13/12/2022
Position: Full Time Plumbing/Roofing Apprentice	
Host Employer: McCann Plumbing & Roofing	Supervisor: Tim McCann
Host Employer Address: Hamilton 3300	
Westvic Staffing Solutions Apprentice/Trainee Consultant: Bernie Porter	
Duties of Position: A Plumber / Roofer is responsible for installing, repairing and maintaining pipes, fixtures and other plumbing uses for water. Also putting up new roofs and repairing damaged ones in residential, commercial and Industrial buildings.	
Tasks involved: <ul style="list-style-type: none"> • Prepare and/or study plans and specifications to work out the layout of plumbing systems and materials needed • Find and mark positions for connections, measure pipes and mark cutting or bending lines, then cut holes through walls and floors to accommodate pipes • Cut, thread and bend pipes, assemble and install piping, valves and fittings, and join pipe sections and secure pipes • Test lines as required by local plumbing regulations • Install equipment such as boilers, chillers, pumps, heating and cooling systems, gas appliances, water tanks, water heaters, solar water heating systems, fixtures such as toilets, wash basins and industrial processing units • Weld and braise pipework (steel, copper, plastic and stainless steel) • System testing and commissioning • Maintain and repair plumbing systems • Interpret drawings and specifications • Measure and mark reference points for location of equipment • Provide consumer information about the operation and maintenance of appliances • Installing and maintaining roofing 	
Work Conditions: Maintain pipes, appliances, flues and other equipment	

Personal Requirements:

- Able to plan your time and work under pressure
- Good communication skills
- Punctuality
- Able to work well in a team

Key Selection Criteria:

Qualifications and Licenses Required:

Nil

Workplace Health and Safety:

- Follow Westvic Staffing Solutions' and the Host Employer's Workplace Health and Safety policies, procedures and workplace instructions
- Co-operate with the Employer and Westvic Staffing Solutions with respect to any action taken by the Host Employer and Westvic Staffing Solutions to comply with any requirements to provide a workplace that is safe and without risks to health
- Correctly wear and maintain items of personal protective clothing and equipment that are provided
- Take reasonable care for your own health and safety and for the health and safety of anyone else that may be affected by your actions or omissions whilst at work
- Report any incidents with in the workplace to the Host Employer and Westvic Staffing Solutions without delay.

Additional Information

- **Hours Per Week :38**
- **Days per Week: Monday to Friday**
- **Award / Agreement: Plumbing and Fire Sprinklers Award 2010**
- **Superannuation: 10.5%**
- **Commencement Hourly Rate: As Per Award**
- **Allowances: As Per Award**

Copy to : Employee Host Employer Main File

Position Description Acknowledgement

All parties have received, reviewed and fully understand and accept the Position Description and the tasks and conditions included within.

EMPLOYEE:

Employee Name: _____

Employee Signature: _____ Date ____/____/____

HOST EMPLOYER:

Host Employer Name: _____

Host Employer Signature: _____ Date ____/____/____

WESTVIC STAFFING SOLUTIONS:

Westvic Staffing Solutions Representative Name: _____

Westvic Staffing Solutions Representative Signature: _____ Date ____/____/____