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| **Plumber / Gasfitter**  **Position Description** | |
| **Purpose**  Position Descriptions are written statements that clearly describe the duties or task to be undertaken and the responsibilities of the particular position. The position description also includes information about working conditions, tools and equipment used, knowledge and skills required and Work Health and Safety responsibilities. | |
| **Employee Name :** | **Date PD Issued: 23/05/2023** |
| **Position: Full Time Plumbing/Gas Fitting Apprentice** | |
| **Host Employer: Portland Plumbing and Gasfitting** | **Supervisor: Stewart Kennedy** |
| **Host Employer Address: 15 Beverly St, Portland 3305.** | |
| **Westvic Staffing Solutions Apprentice/Trainee Consultant: Kim Cameron – 0408 948 248** | |
| **Duties of Position:**  A Plumber / Gasfitter is responsible for installing, repairing and maintaining pipes, fixtures and other  plumbing used for water and gas distribution and waste water disposal in residential, commercial and  Industrial buildings. | |
| Tasks involved:  * Prepare and/or study plans and specifications to work out the layout of plumbing systems and materials needed * Find and mark positions for connections, measure pipes and mark cutting or bending lines, then cut holes through walls and floors to accommodate pipes * Cut, thread and bend pipes, assemble and install piping, valves and fittings, and join pipe sections and secure pipes * Test lines as required by local plumbing regulations * Install equipment such as boilers, chillers, pumps, heating and cooling systems, gas appliances, water tanks, water heaters, solar water heating systems, fixtures such as toilets, wash basins and industrial processing units * Weld and braise pipework (steel, copper, plastic and stainless steel) * System testing and commissioning * Maintain and repair plumbing systems * Interpret drawings and specifications * Measure and mark reference points for location of equipment * Test piping systems for gas appliances * Install piping systems for combustible gases * Install gas appliances and ancillary equipment * Install appliance flues * Install gas pressure regulating devices and gas detection systems * Provide consumer information about the operation and maintenance of appliances * Install LPG systems in caravans and marine craft * Undertake maintenance of gas appliances * Maintain pipes, appliances, flues and ancillary equipment associated with the use of fuel gas | |
| **Work Conditions:**  Maintain pipes, appliances, flues and ancillary equipment associated with the use of fuel gas | |

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| **Personal Requirements:**   * Good time management and be able to work under pressure * Good communication skills * Punctuality and reliability * Able to work well in a team or independently * Have attention to detail |
| **Key Selection Criteria:** |
| **Qualifications and Licenses Required:**  Nil |
| **Workplace Health and Safety:**   * Follow Westvic Staffing Solutions’ and the Host Employer’s Workplace Health and Safety policies, procedures and workplace instructions * Co-operate with the Employer and Westvic Staffing Solutions with respect to any action taken by the Host Employer and Westvic Staffing Solutions to comply with any requirements to provide a workplace that is safe and without risks to health * Correctly wear and maintain items of personal protective clothing and equipment that are provided * Take reasonable care for your own health and safety and for the health and safety of anyone else that may be affected by your actions or omissions whilst at work * Report any incidents with in the workplace to the Host Employer and Westvic Staffing Solutions without delay. |
| **Additional Information**   * **Hours Per Week :38** * **Days per Week: Monday to Friday** * **Award / Agreement: Plumbing and Fire Sprinklers Award 2010** * **Superannuation: 10.5%** * **Commencement Hourly Rate: As Per Award** * **Allowances: As Per Award** |
| **Copy to : 🗌 Employee 🗌 Host Employer 🗌 Main File** |

**Position Description Acknowledgement**

All parties have received, reviewed and fully understand and accept the Position Description and the tasks and conditions included within.

**EMPLOYEE:**

Employee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_/\_\_\_\_/\_\_\_\_\_

**HOST EMPLOYER:**

Host Employer Name: \_\_\_\_\_\_Stewart Kennedy \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Host Employer Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_

**WESTVIC STAFFING SOLUTIONS:**

Westvic Staffing Solutions Representative Name: \_\_\_\_\_Kim Cameron \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Westvic Staffing Solutions Representative Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_