

Horticulture Traineeship Position Description	
<p>Purpose</p> <p>Position Descriptions are written statements that clearly describe the duties or task to be undertaken and the responsibilities of the particular position. The position description also includes information about working conditions, tools and equipment used, knowledge and skills required and Work Health and Safety responsibilities.</p>	
Employee Name: TBC	Date PD Issued: 12/1/2023
Position: Horticulture Trainee (Cert III Horticulture)	
Host Employer:	Supervisor:
Host Employer Address:	
Westvic Staffing Solutions Apprentice/Trainee Consultant:	
<p>Tasks Involved:</p> <ul style="list-style-type: none"> Assist with maintenance of grounds, facilities and gardens as directed Assist with ongoing fertilising / spraying schedules as directed Assist in irrigation maintenance and watering programs as directed Hedge and Shrub Pruning Use of lawn mowers, clippers and trimmers Plant turf 	
<p>Work Conditions:</p> <ul style="list-style-type: none"> To work in all kinds of weather conditions 	
<p>Personal Requirements:</p> <ul style="list-style-type: none"> To be able to work outdoors in all kinds of weather Fit and able to carry out manual and heavy work To be able to work part of a team Practical hands-on approach A commitment to personal development and completion of traineeship A committed and proactive approach to completing tasks Good basic communication skills (verbal and written) 	
<p>Qualifications and Licences Required:</p> <ul style="list-style-type: none"> N/A 	
<p>Workplace Health and Safety:</p> <ul style="list-style-type: none"> Follow Westvic Staffing Solutions' and the Host Employer's Workplace Health and Safety policies, procedures and workplace instructions Co-operate with the Employer and Westvic Staffing Solutions with respect to any action taken by the Host Employer and Westvic Staffing Solutions to comply with any requirements to provide a workplace that is safe and without risks to health Correctly wear and maintain items of personal protective clothing and equipment that are provided Take reasonable care for your own health and safety and for the health and safety of anyone else that may be affected by your actions or omissions whilst at work Report any incidents within the workplace to the Host Employer and Westvic Staffing Solutions without delay. 	
<p>Additional Information</p> <ul style="list-style-type: none"> Commencement Date: TBC Hours Per Week: TBC Mon - Fri Award / Agreement: National Training Wage Superannuation: 10.5% Gross Commencement Hourly Rate: As per award 	

Position Description Acknowledgement

All parties have received, reviewed and fully understand and accept the Position Description and the tasks and conditions included within.

EMPLOYEE:

Employee Name: _____

Employee Signature: _____ Date ____/____/____

HOST EMPLOYER:

Host Employer Name: _____

Host Employer Signature: _____ Date ____/____/____

WESTVIC STAFFING SOLUTIONS:

Westvic Staffing Solutions Representative Name: _____

Westvic Staffing Solutions Representative Signature: _____ Date ____/____/____