

POSITION DESCRIPTION

Role Title:	Apprentice Boilermaker	Reports To:	Maintenance Manager
Function:	Engineering / Maintenance / Fabrications	Direct Reports:	0
Home Site:	Colac	Travel Required:	Anticipate Local Travel
Position Type:	Full Time Apprenticeship	Salary Indicator:	\$
Role Purpose / Objective:	<p>Australian Lamb Company Colac, Minerva Foods Colac is located two hours from Melbourne, in south-west Victoria, Australia, and is only 40 minutes from the Great Ocean Road and Surf Coast. The population of Colac is about 12,000 and the city is serviced by numerous primary and secondary schools, a hospital, newly redeveloped medical and aged care services, a daily train link from Melbourne to Warrnambool and exceptional sporting facilities, all located at the foothills of the beautiful Otway Ranges.</p> <p>POSITION OVERVIEW</p> <p>The Apprentice Boilermaker is responsible for learning and developing the skills required to become a qualified Boilermaker. The role includes hands-on training in fabrication, welding, general maintenance and safety practices under the supervision of experienced tradespeople. The apprentice will progressively contribute to fabrication tasks whilst adhering to company safety policies and procedures.</p>		
KEY DUTIES AND RESPONSIBILITIES			
<ul style="list-style-type: none"> • Learn and apply Boilermaker and fabrication skills • Train to become a 1st class welder using MIG, TIG, and Arc welding methods • Learn and practice gas cutting and plasma cutting techniques • Read and interpret plans, technical drawings, and specifications • Gain general fitting skills relevant to fabrication and assembly • Develop design, problem-solving, and analytical thinking capabilities • Assist in carrying out preventative maintenance tasks on equipment • Maintain accurate records of work completed and materials used • Support and uphold a safe and compliant work environment • Ensure the cleanliness and organisation of the workshop and work area • Work reasonable overtime when required to meet operational needs • Consistently meet company safety and quality standards • Participate in overtime when reasonably required 			
ROLE AUTHORITIES			
Working under the supervision of the Maintenance Manager and Shift Supervisor and/or as otherwise directed.			
PIVOTAL (NON-REPORTING) ROLE RELATIONSHIPS			
<ul style="list-style-type: none"> • Qualified Boilermakers and Fabricators • Maintenance Team • Contractors and other tradespeople • Department Managers 			

- Operations Management

Key Performance Indicators

- **Training Progression**
Completion of apprenticeship modules and on-the-job learning milestones within required timeframes.
- **Welding Proficiency**
Demonstrated skill development in MIG, TIG, and Arc welding techniques through assessments or supervisor feedback.
- **Safety Compliance**
Adherence to all WHS procedures with zero preventable incidents or safety breaches.
- **Quality of Fabrication Work**
Tasks completed meet company quality standards with minimal rework required.
- **Attendance and Reliability**
Consistent attendance and punctuality, demonstrating reliability and work ethic.
- **Workshop Cleanliness and Equipment Care**
Maintains a clean, safe, and organised workspace; uses tools and equipment appropriately.

SELECTION CRITERIA

The successful applicant will have / demonstrate the following;

Essential:

- Willingness to learn and take direction
- Commitment to safety and attention to detail
- Good communication and teamwork skills
- Reliable and punctual with a strong work ethic
- Physically fit and capable of handling tools and equipment

Desirable:

- Basic understanding of mechanical or technical concepts
- Prior hands-on experience in a workshop or similar environment

AGREEMENT

I have read and understood this position description and in signing this document agree that I can fulfill all the requirements of the position prescribed in this document.

EMPLOYEE		MANAGER	
Name:		Name:	
Signature:		Signature:	
Date:		Date:	