

Westvic Staffing Solutions Apprenticeship Employment Network (AEN)

Westvic Staffing Solutions is the largest employer of apprentices and trainees in the South West of Victoria. We employ apprentices and trainees in full time, part time, and school-based positions. The following information explains the Apprenticeship Employment Network system and what Westvic Staffing Solutions can do for your business:

Q: What is an apprenticeship?

A: An apprenticeship is the time spent learning a skilled trade under a qualified tradesperson. Apprenticeships generally are between 3-4 years in duration.

Q: What is a traineeship?

A: A traineeship is the time spent learning a job (or vocation) under a supervisor. Traineeships generally are between 1-3 years in duration.

Q: What is Apprenticeship Employment Network?

A: Under the Apprenticeship Employment Network System, Westvic Staffing Solutions legally employ apprentices and trainees under contract, who are leased or hired to businesses which act as supervisors and trainers and are referred to as a host employer.

Q: What are the benefits of using the Apprenticeship Employment Network system?

A: It's hassle free. Westvic Staffing Solutions pay the wages, taxes, superannuation, personal and annual leave including leave loading, allowances, training fees and handle any work cover concerns. We organise the registration process, induction, training and provide protective clothing if required.

Q: What does Westvic Staffing Solutions expect from its host employers?

A: We expect all host employers to comply with work place safety regulations and provide a safe working environment which is free from bullying and harassment. Training and supervision is also a key element provided by the host employer.

Q: How much does it cost?

A: Westvic Staffing Solutions will invoice or direct debit the host employer monthly the cost of employing an apprentice or trainee. This cost recuperates the wages etc and includes an administration charge. Our dedicated Field Staff can present a "costing" which includes an hourly charge rate.

Q: [Employ an apprentice or trainee the easy way.](#)

Can

Westvic Staffing Solutions recruit an apprentice or trainee for me?

A: Yes. This is part of our service. Businesses can also provide an apprentice or trainee and still be employed through the Apprenticeship Employment Network system.

Q: What happens once the apprentice or trainee has commenced?

A: A dedicated Westvic Staffing Solutions Apprentice/Trainee Consultant will visit regularly to carry out performance reviews and provide training progress updates. Your Apprentice/Trainee Consultant is available to contact during both working and after hours if needed.

Q: Do I have to employ an apprentice or trainee with Westvic Staffing Solutions for the full duration of the qualification?

A: No. Durations can be negotiated to reflect short, medium or long term business needs. Westvic Staffing Solutions will assist to find another host/placement in this situation.

Q: What if I have a work shortage?

A: One of the main benefits of using the Apprenticeship Employment Network System is that during work shortage periods the apprentice or trainee can be "returned" and Westvic Staffing Solutions will assist in finding another host employer. You may re-engage the apprentice or trainee if workloads increase.

Q: What happens if I have performance issues with the apprentice or trainee?

A: Westvic Staffing Solutions will handle any concerns with the placement which include poor performance, behavioural or other work related issues.

Q: Are there incentives to employ an apprentice or trainee?

A: Yes. The Federal Government provide financial incentives in which Westvic Staffing Solutions forward onto the host employer.

Q: What happens if my apprentice or trainee is injured on the job?

A: Westvic Staffing Solutions will investigate and document the cause of the injury and handle any medical or work cover issues.

We also manage return to work plans as required.



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