

## AEN 6.2.1.1 Agriculture (General Farming)

### Agriculture Traineeship Position Description

**Purpose**

Position Descriptions are written statements that clearly describe the duties or task to be undertaken and the responsibilities of the particular position. The position description also includes information about working conditions, tools and equipment used, knowledge and skills required and Work Health and Safety responsibilities.

**Employee Name:**
**Date PD Issued:** 25/11/2024

**Position:** Agriculture Traineeship

**Host Employer:** Beef and Lamb Operation

**Supervisor:**
**Host Employer Address:** Birregurra, Vic 3242

**Westvic Staffing Solutions Apprentice/Trainee Consultant:** Rochelle Garlick – 0409 605 678

**Duties of Position:**

Agriculture trainees assist farmers and graziers with growing crops and feeding and raising livestock and all general farming operations

**Tasks Involved:**

- Cultivate soil, sow crops and control weeds by slashing, rotary hoeing or chemical spraying
- Plant ground crops between rows of trees and bushes to control weeds and soil temperatures
- Take part in harvesting operations which may involve the use of tractors
- Animal husbandry
- Feed livestock
- Clear away animal waste and hose out operational areas
- Shear and perform other tasks involved in the breeding and raising of livestock such as dipping, branding, crutching, gelding, marking and assisting with artificial insemination
- Ride Side by Side to muster sheep or cattle
- Maintain and repair farm buildings, bores, fences, machinery, troughs, windmills and other equipment
- Westvic Staffing Solutions has a no quad bike policy - Side by Side Vehicle & Tractors only permitted to use.

**Work Conditions:**

Farm hand work can be physically demanding. They spend much of their time working outdoors. During lambing or calving, mustering and/or harvesting time farm hands may be required to work long and irregular hours.

**Personal Requirements:**

- Interested in practical work
- Able to undertake manual, and sometimes heavy, work
- Able to handle animals with confidence and patience
- Able to work for long hours, outdoors, in all kinds of weather conditions
- Able to endure isolation and limited social contact
- Mechanical aptitude

**Licence Required:**

- Drivers licence or own transport to and from work

**Workplace Health and Safety:**

- Follow Westvic Staffing Solutions' and the Host Employer's Workplace Health and Safety policies, procedures and workplace instructions
- Co-operate with the Employer and Westvic Staffing Solutions with respect to any action taken by the Host Employer and Westvic Staffing Solutions to comply with any requirements to provide a workplace that is safe and without risks to health
- Correctly wear and maintain items of personal protective clothing and equipment that are provided
- Take reasonable care for your own health and safety and for the health and safety of anyone else that may be affected by your actions or omissions whilst at work
- Report any incidents with in the workplace to the Host Employer and Westvic Staffing Solutions without delay.

**Additional Information**

- **Hours Per Week:** 38
- **Days per Week:** Monday to Friday
- **Award / Agreement:** National Training Wage / Pastoral Award
- **Superannuation:** 11.5%
- **Commencement Hourly Rate:** As per Award

Copy to :  Employee

Host Employer

Main File

**Position Description Acknowledgement**

All parties have received, reviewed and fully understand and accept the Position Description and the tasks and conditions included within.

**EMPLOYEE:**

Employee Name: \_\_\_\_\_

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**HOST EMPLOYER:**

Host Employer Name: \_\_\_\_\_

Host Employer Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**WESTVIC STAFFING SOLUTIONS:**

Westvic Staffing Solutions Representative Name: Rochelle Garlick

Westvic Staffing Solutions Representative Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_