

AEN 6.1.1 Position Description

Apprentice Painter Position Description	
Purpose Position Descriptions are written statements that clearly describe the duties or task to be undertaken and the responsibilities of the particular position. The position description also includes information about working conditions, tools and equipment used, knowledge and skills required and Work Health and Safety responsibilities.	
Employee Name:	Date PD Issued: 18/11/2024
Position: Apprentice Painter – Certificate III in Painting and Decorating	
Host Employer: South West Brothers Of The Brush Pty Ltd	Supervisor: Aaron Davis
Host Employer Address: Camperdown Vic 3260	
Westvic Staffing Solutions Apprentice/Trainee Consultant: Rochelle Garlick – 0409 605 678	
Duties of Position: A painter helps prepare surfaces, mix paints for different needs, applies them with brushes or rollers to fill cracks. Applies colours on the walls and other objects around a home or business, such as furniture pieces or doors.	
Tasks Involved: <ul style="list-style-type: none"> • Work out the quantity of materials needed for the job by taking surface measurements or by looking at job specifications or drawings. • Erect scaffolding, cradles and ladders and place drop sheets to protect areas from dripping paint. • Remove old paint or paper using sanders, scrapers, blowtorches, liquid paint removers and steam strippers as appropriate. • Prepare surfaces by fixing woodwork, filling or sealing holes, cracks and joints, and washing them down to remove dust and grease. • Select and prepare paints to match colours by the addition of tints. • Brush, roll or spray paints, stains, varnishes and other finishes. • When wallpapering, set out the area according to the pattern match and starting point in the room, cut the paper to the appropriate length, apply paste to the back of each strip and hang the paper on the wall, smoothing out any wrinkles or bubbles • Spray paint surfaces using a spray gun or specialised equipment. • Apply decorative paint finishes such as stencils, colour glaze, graining, marbling and lettering. • Wash equipment and clean work areas. 	
Work Conditions: Usually work regular business hours, although on some projects you may need to work longer hours, including weekend work on building sites and in commercial or residential buildings where it maybe wet, muddy, dusty or noisy. Some work will be in cramped spaces and at height.	
Personal Requirements: <ul style="list-style-type: none"> • Attention to detail • Physical strength, stamina and dexterity • Familiarity with painting tools and materials • Time management skills to ensure tasks are completed on schedule • Able to work in a team environment • Desire to be a successful trades person • Able to work with hands • Technical aptitude • Ability to follow instructions • Able to work at heights and outdoors 	

Licence Required:

- White Card
- Drivers Licence

Workplace Health and Safety:

- Follow Westvic Staffing Solutions' and the Host Employer's Workplace Health and Safety policies, procedures and workplace instructions
- Co-operate with the Employer and Westvic Staffing Solutions with respect to any action taken by the Host Employer and Westvic Staffing Solutions to comply with any requirements to provide a workplace that is safe and without risks to health
- Correctly wear and maintain items of personal protective clothing and equipment that are provided
- Take reasonable care for your own health and safety and for the health and safety of anyone else that may be affected by your actions or omissions whilst at work
- Report any incidents with in the workplace to the Host Employer and Westvic Staffing Solutions without delay.

Additional Information

- **Hours Per Week:** 40 (38+2RDO's)
- **Days per Week:** Monday to Friday - Weekends maybe required subject to workload
- **Award / Agreement:** Building & Construction General On-Site Award 2020 - Painting
- **Superannuation:** 11.5%
- **Commencement Hourly Rate:** As per Award
- **Allowances:** As per Award

Copy to : Employee Host Employer Main File**Position Description Acknowledgement**

All parties have received, reviewed and fully understand and accept the Position Description and the tasks and conditions included within.

EMPLOYEE:

Employee Name:

Employee Signature: _____ Date:

HOST EMPLOYER:

Host Employer Name: Aaron Davis

Host Employer Signature: _____ Date:

WESTVIC STAFFING SOLUTIONS:

Westvic Staffing Solutions Representative Name: Rochelle Garlick

Westvic Staffing Solutions Representative Signature: _____ Date: